

Privacy Statement - Membership Register

This is a register and privacy statement in accordance with the General Data Protection Regulation (GDPR) of the European Union.

1. Data Controller

Vuorimieskilta ry (The Guild of Materials and Metallurgy students)

Kemistintie 1 D 2, 02150 Espoo

2. Contact Person for the Register

Secretary Teemu Vuorela

hallitus(at)vuorimieskilta.fi

3. Register Name

Vuorimieskilta ry's Event Membership Register

4. Legal Basis and Purpose of Processing Personal Data

The legal basis for processing personal data under the General Data Protection Regulation of the European Union is compliance with a legal obligation, which is also the legitimate interest of the data controller. The purpose of processing personal data is the maintenance of the association's membership register as required by the Association Act (503/1989) §11, as well as the maintenance of contact information for the guild's members.

5. Register Content

The register may contain the following information:

- *First names*
- *Last name*
- *Email address*
- *Membership in the Aalto University Student Union*
- *Hometown*
- *Date of acceptance as a member*
- *Willingness to join the email list*

6. Regular Data Sources

The information to be recorded in the register is obtained through the Kide.app service by filling out a form when a new member joins the association or when an existing member renews their membership..

7. Data Disclosure and Transfer Outside the EU or EEA

Information is not disclosed to other parties. Information is not disclosed or stored outside the European Union or the European Economic Area.

8. Principles of Register Protection

Care is taken in the processing of the register. Information is stored only in electronic form on reliable third-party internet servers complying with EU data protection legislation. The register is encrypted with VK's own encryption keys, and data is only accessible to responsible individuals at Vuorimieskiltä ry.

9. Right to Inspection and Right to Request Data Correction

Every person in the register has the right to check their recorded information and request correction of any incorrect information or supplementation of incomplete information. If a person wants to check the information stored about them or request corrections, the request must be sent in writing to the data controller. The data controller may, if necessary, request the requester to prove their identity. The data controller responds to the customer within the time frame stipulated in the EU General Data Protection Regulation (usually within one month). The responsibility for the accuracy and timeliness of the information primarily lies with the guild member. If there are changes to a member's personal information, they should inform the person responsible for the register.

10. Storage Period of Register Data

Information is stored in the register as long as the person is a member of Vuorimieskiltä ry. If some information is needed beyond this point, for example, for the collection of participation fees, the data is deleted within two weeks for individuals where it is no longer necessary.