

Privacy Statement - Code of Conduct Register

This is a register and privacy statement in accordance with the General Data Protection Regulation (GDPR) of the European Union.

1. Data Controller

Vuorimieskilta ry (The Guild of Materials and Metallurgy students)

Kemistintie 1 D 2, 02150 Espoo

2. Contact Person for the Register

Chairman Lassi Pekkanen

puheenjohtaja(at)vuorimieskilta.fi

3. Register Name

Vuorimieskilta ry's Code of Conduct Register

4. Legal Basis and Purpose of Processing Personal Data

The processing of personal data is based on a legitimate interest related to the purpose of our association to promote equality and combat discrimination. (EU General Data Protection Regulation Article 6, paragraph 1 f.)

5. Register Content

The register may contain the following information:

- *Full name*
- *Copy of the warning given to the individual*
- *Possible prohibition from participating in guild tasks or guild activities*
- *Possible decision of expulsion*

6. Regular Data Sources

The information to be recorded in the register is collected when a violation of the Code of Conduct occurs.

7. Data Disclosure and Transfer Outside the EU or EEA

Information is not disclosed to other parties. Information is not disclosed or stored outside the European Union or the European Economic Area.

8. Principles of Register Protection

Care is taken in the processing of the register. Information is kept in a physical folder in a locked space. The data controller ensures that access to the register is only granted to relevant individuals.

9. Right to Inspection and Right to Request Data Correction

Every person in the register has the right to check their recorded information and request correction of any incorrect information or supplementation of incomplete information. If a person wants to check the information stored about them or request corrections, the request must be sent in writing to the data controller. The data controller may, if necessary, request the requester to prove their identity. The data controller responds to the customer within the time frame stipulated in the EU General Data Protection Regulation (usually within one month).

10. Storage Period of Register Data

The information regarding the implementation of equality rule sections 6 and 7 expires together after (1) year, sections 8 and 9 after two (2) years, and section 10 does not expire. The data is deleted no later than one month after expiration.